

We need to tell you why we are collecting information about you and how we will use it.



Why do you need my details?

As part of the Children & Social worker Act we need to make sure all children and young people have the chance to improve their health, education and friendships.
This website can be used to help you do this.



What information will be collected?

We need your

- name
- date of birth
- group, school or college.



Who keeps my information safe?

Wakefield Council keeps this information safe.



How will you use my information?

We use it to make sure teachers (or workers) get the right person's results from the questionnaire.



Who can see my information?

Only your teacher (or worker) can see your information.

This is kept in a secure place to help stop information from being lost or used in the wrong way.



Who can see my questionnaire results?

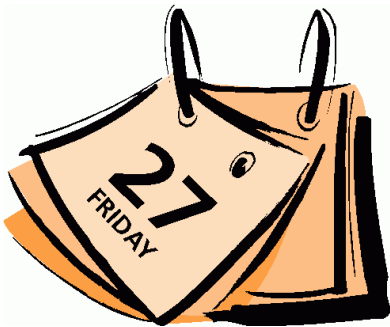
Only you, your teacher (or worker) and website manager.

The teacher (or worker) may share the results with other people who work with you.



Will the Council share my details?

No, they will not share your details with anyone else.



How long will you keep my details?

It is kept on the system until your teacher (or worker) removes it or they ask us to remove it.

We will ask them every 2 years if your details are still needed on the system.



You have the right to;

- see any information we hold about you
- tell us if the information is wrong so we can change it
- ask for your details removing
- complain



If you have any questions...

about how we are using your information or want to complain, you can contact:

CommissioningAHC@wakefield.gov.uk
or ring 01924 305613